



ETEK LLC is built on our commitment to hire highly qualified and motivated professionals to meet the requirements of our customers, stakeholders, partners, leaders, employees and the science, engineering and technology communities we serve.

Job Title: Program Manager, NASA GSFC Systems Engineering and Advance Services

Position Location/Zip Code: Greenbelt, MD 20771

Description:

The Program Manager will perform all activities necessary to define concepts, requirements, plan, manage, develop, sustain, modify, improve, test, train, field and retire systems and system computer resources in time frame necessary to meet customer needs.

Provide program and administration support for the management, control and execution of individual technical directions. As well as support a leading team of over 100 personnel. The successful candidate will be the primary point of contact for managing and coordination subcontracting efforts.

The Program Manager will be available to plan, direct, and control the overall management and operational functions and be responsible for removing the impediments from their team while promoting self-management and improving standards of work. Manage multiple teams, as well as manage multiple technical directions and deliver outstanding service and products for multiple customers each under tight deadlines and constraints.

Requirements:

- Bachelor's degree in a technical field (Computer, Electrical, and Environmental Engineering, Aeronautical, Aerospace, Architectural, Astronautical, Civil, Meteorology/Atmospheric Sciences, and Mechanical Engineering, Architecture, Chemistry, Computer Science, Mathematics, Operations Research, Physics and all other engineering majors)
- 12+ years of related Program Management experience with DOD programs
- Demonstrated success with a program containing at least 150 FTE staff positions
- Demonstrated experience with managing engineering development programs including systems engineering, software development, hardware in the loop controls, virtual reality (VR), modeling and simulation (M&S), test, training, and field support
- Experience organizing directing and managing contract operation support functions involving multiple, complex and interrelated project tasks
- Experience effectively communication at senior levels within a customer organization
- Experience meeting with customer and contractor personnel to formulate and review task plans and deliverable items, and effectively execute in accordance with approved plans
- Experience negotiating and implementing subcontract efforts
- Demonstrated experience supporting customer projects and experience working with competing priorities
- Demonstrated experience collaborating across project teams and components facilitating information sharing, reuse and productivity improvements
- Certification in Project Management from recognized credentialing agency
- Must have active Secret Clearance

Benefits:

Medical Insurance, Life Insurance, Dental Insurance, Vision Insurance, Paid Vacation, Paid Sick Days, Disability, 401K, Education/Training Assistance